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Ref:Mktg/ZD/10/2014

01.04.2014

To,
All The Zonal Managers (I/C), Sr. Divisional Managers (I/C),
Director MDC, Principal ZTCs, Audit Centers and Inspection
Deptt.

Re: Additional Office Allowance for maintaining a Personal Computer

As per CO Circular Ref: Mktg./A/ZD/29/2009 Dt. 22.10.2009 a Chairman's Club Member maintaining a personal computer shall be paid an additional office allowance at the rate of 5% of the amount in excess of the total commission over ₹ 1,85,000 subject to a maximum of ₹ 6,000.00

It has been decided to enhance this maximum limit of ₹ 6000.00 to ₹ 10,000.00 This enhanced limit shall be effective from the M.Y. 2013-2014.

All other provisions, instructions, terms and conditions related to payments of office allowance, issued from time to time shall remain unaltered.

Executive Director (Marketing/PD)